

INSTRUCTIONS FORM (B) 'STATEMENT OF GROUNDS'

STATEMENT OF GROUNDS FORM (B) IS A STANDARD FORM FOR OBJECTORS WHO WISH TO BE HEARD AT VCAT. IT MUST BE FILLED IN AS FOLLOWS AND THEN PHOTOCOPIES TAKEN.

- If you wish to be heard at VCAT you must fill this form in completely and it must be signed with your usual signature. COPIES WILL ALSO BE AVAILABLE AT THE POST OFFICE.
- You are asked to set out a precise summary of your objections in the space provided.
- Make the 'Summary in Point Form' – Do not just enclose a copy of your original objection but summarise it into points. E.g. Traffic Flows are excessive in the adjoining Residential zoned streets according Shire Yarra Ranges (SYR) Planning Scheme. The Development is excessively large given the amenity of the existing buildings in the immediate locality etc.
- Stay clear of emotive terms e.g. *..I've lived here for 50 years and I don't like it'.* but you DO NOT have to get all technical with Numbers in the Planning Scheme etc. to make a worthwhile objection. Make your own points certainly based on Safety, Available car parking, Destruction of other smaller business. etc.
- If you do not have enough room you may attach extra sheets but 'Note' on the Form B that you have attached (x) number of sheets or just place 1 of 2 on Form B and on the attached sheets 2of 2 or 2of 3 etc. Also put the VCAT Reference Number on each additional sheet No. P I713 / 2007. Place your SIGNATURE on each sheet. This lets the VCAT Registrar know that you have attached sheets and preserves your claim in the event of an internal error at VCAT.
- You must be sure to fill in the part that '*Certifies*' that you have served a copy of this notice on the following '*The Responsible Authority*' (*The Shire Yarra Ranges SYR*) and the '*Applicant*' *URBIS*' (See Below)
- Do NOT FORGET to sign and date it.
- Do not elect to have decisions by email. Hard Copies through Post are preferred.
- You must then take 3 Photocopies from the original.
- The original is sent off to the 'Principal Registrar at VCAT'. The address is clearly marked at the top of Form B.
- The *Second Copy* is sent to the '*Responsible Authority*' which in this case will ALWAYS be the Shire of Yarra Ranges P O Box 105 Anderson Street Lilydale, Victoria, 3140
- The *Third Copy* is sent to the Developer's Representatives. This is termed the '*Applicant*' In this case it is 'URBIS'jhd . Level 12, 120 Collins Street, Melbourne, Vic, 3000.

- Many people have felt the need to use 'Registered' Post to VCAT and especially 'Urbis' to prove that they have posted their objections. This also ensures your claim as URBIS have been shown to be extremely deceptive and unsatisfactory in their dealings with this Community to date.
- It is also wise to 'Register' your copy to VCAT as their internal systems are extremely busy and they have been shown to make mistakes as well. If you are left off the objectors list to be heard your "*Receipt*" for posting is enough evidence to have your standing restored.
- The *Fourth Copy* is to be retained by you, for your own records.
- Make sure you if you send your Copies by Registered Post that you fix the receipt to your copy.